



# STUDENT HANDBOOK

2023-2024

**STUDENT:** \_\_\_\_\_

**HOMEROOM:** \_\_\_\_\_

**55 Douglas Street, Salisbury, NB E4J 2B4  
(506) 372-3210**



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# Welcome to Salisbury Regional School

It is our pleasure to welcome you back for another great school year at Salisbury Regional School. This handbook outlines our expectations necessary to maintain a positive learning and working environment. This informs all members of the school community of the shared responsibilities supporting our mission, vision, and values.

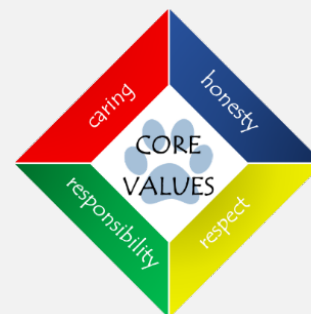
Salisbury Regional School is a welcoming environment for all students regardless of gender identification, sexual orientation, race, and religious beliefs. This school community values diversity, accountability, and preserving the dignity for all.

## MISSION/VISION/VALUES

SCHOOL MISSION: We are a safe, supportive, and respectful learning environment where we strive to meet the needs of all learners.

SCHOOL VISION: Foster an enhanced sense of accountability, responsibility, and resiliency in our students through a partnership amongst staff, parents, and community.

SCHOOL VALUES: A diverse learning environment for all is modeled through a caring, respectful approach where pride in self, school, and community valued.



## GENERAL INFORMATION

### ALLERGIES

Due to extreme allergies, we are a scent free and peanut/nut free school. For more information, please visit <http://www.gnb.ca/0000/pol/e/704AE-1.pdf>

### ATHLETIC CODE OF CONDUCT

Representing our school in various activities throughout the district and province is a privilege that students must accept with a full sense of responsibility and pride. Each student is an ambassador of our school, and the image they demonstrate will be regarded as the standard for the entire school.

Each member of a school team/activity is expected to thoroughly review and sign the conduct code before the season/activity begins. The full copy of the CODE OF CONDUCT is found in [APPENDIX A](#) of this document.

### ATTENDANCE

The Education Act refers to **regular school attendance as both a duty of the pupil and an expectation on the part of the parents to cause attendance to take place.**

Student success in school is directly tied to attendance and we remind parents of their role in ensuring their child attend regularly. We recognize some students will be absent from school for valid reasons such as chronic illness or family emergencies.

Class attendance and homeroom attendance is recorded daily.

All students are expected to be at school **before** the 8:20 start time.

Students late or leaving during the day must do so through the office by signing in or out. Students in grades 5 - 8 must be signed out by a parent or designated guardian.

## SAFE ARRIVAL PROGRAM

Reporting absences through the School Messenger system notifies the school of your child's whereabouts. This will help us ensure their safety.

ALL parents from grades 5-12 are to report all absences or lates by one of the following:

1. Call toll free at 1-833-202-4304
2. Sign in: <https://go.schoolmessenger.ca>
3. Download the SchoolMessenger app through Apple Store or Google Play.

## BELL SCHEDULES

5-8 BELL SCHEDULE		9-12 BELL SCHEDULE		9-12 ASSEMBLY BELL	
HOMEROOM	8:20-8:30	PERIOD 1	8:20 -9:23	PERIOD 1	8:20 -9:05
PERIOD 1	8:30-9:35	PERIOD 2	9:28 - 10:31	PERIOD 2	9:10 – 9:55
PERIOD 2	9:35-10:40	PERIOD 3	10:36 – 11:39	ASSEMBLY	10:00 – 10:50
RECESS	10:40-11:00	<b>LUNCH</b>	<b>(40 MINS.)</b>	PERIOD 3	10:55 – 11:40
PERIOD 3	11:00-12:05	PERIOD 4	12:20 - 1:25	<b>LUNCH</b>	<b>(40 MINS.)</b>
<b>LUNCH</b>	<b>12:10-12:55</b>	PERIOD 5	1:30 - 2:35	PERIOD 4	12:20 - 1:25
PERIOD 4	1:00-1:45	<b>DISMISSAL</b>	<b>2:35</b>	PERIOD 5	1:30 - 2:35
PERIOD 5	1:45-2:25			<b>DISMISSAL</b>	<b>2:35</b>
<b>DISMISSAL</b>	<b>2:25-2:30</b>				

## BREAKFAST PROGRAM

We are fortunate to have a supportive community who help us to ensure our students are ready to learn. Breakfast is offered each morning in the culinary tech lab beginning at 8:00.

We are now able to offer a lunch program for those students needing a lunch sponsored by the Brewer Foundation. Lunches can be picked up in the office area.

## CELL PHONE POLICY

Cell phones will not be permitted at Salisbury Regional School grades 5-8. For grades 9-12, cell phones are not permitted in the classroom. They must be kept in lockers during class time. They can be used between classes and at lunch time. Students need to bring laptops or tablets to school for use during class time as cell phones are not permitted to be used within the learning environment.

This initiative is to improve the mental health of our students, as the levels of anxiety and depression amongst youth is on the rise and the level of educational learning is on the decrease since the popularity of cell phones.

For this initiative to be successful we require consistent support from the parents and guardians of our students. Should you need to contact your child while they are at school, please phone the office and we are more than happy to deliver the message. Students also have access to the use of the school phone to reach parents. If you feel your child, requires a phone for after school activities, they must keep their phones in a secured location/locker.

## CHILD & YOUTH TEAM

The Child & Youth team includes personnel from Salisbury Regional School, Social Development, mental health, and addiction services. C&Y meets weekly to discuss and plan for the individual academic, behavioural, and social-emotional needs of all students.



## COMMUNICATION

Parents and families are encouraged to take an active role in students' education. If you have questions, please contact us and make an appointment to discuss.

Please remember that problem solving communication must always begin with your student's subject area teacher first. Most parent meetings are set for either 8:00am and/or 2:45pm.

Families are invited to the school several times throughout the year, including: Meet the Teacher (September), Parent-Teacher Interviews (November and April), and for special events.

### SCHOOL MESSENGER

This program allows the school to connect with families through e-mail and phone.

Please ensure e-mail addresses and phone numbers are current and up to date. If there are any changes throughout the school year, please contact the office immediately.

### SCHOOL WEBSITE

Visit our School Website at: [jmasms.nbed.nb.ca](http://jmasms.nbed.nb.ca)

## COMPUTER USAGE

Provincial policy 311 can be read at this link: [Government of New Brunswick Policies](#)

**Computer technologies must be used for educational reasons** while students are at school. Use of private email, Facebook, game sites, chat sites or any attempt to access inappropriate internet content is against the provincial policy.

Any content deemed inappropriate due to language or content is not permitted.

Disciplinary actions may include a loss of computer privileges or suspension.

### MY DEVICE MY LEARNING (Appendix B)

My Device My Learning (MDML) is an initiative by the province which will allow students to bring smart devices they own into the learning environment to be used to enhance the learning opportunities for all students.

All students are to have a classroom appropriate device to use for learning and demonstration of learning. A classroom appropriate device would include a laptop, Android/Windows tablet or Ipad. Smartphones ARE NOT considered appropriate for classroom use. Families are reminded of the Laptop Subsidy Program available through Education and Early Childhood Development branch.

- Search [Laptop Subsidy Program \(gnb.ca\)](http://gnb.ca) on your browser or click the included hyperlink.

All students must comply with Salisbury Regional School My Device My Learning User Agreement and GNB's policy 311 for device usage on the school's WIFI system.

## COUNSELING SERVICES

At Salisbury Regional School we have a number of counseling services available

### ADDICTIONS

Salisbury Regional School has an addictions counselor attached to our building. The goal of these services is to help individuals stop, reduce, or better manage substance use, improve and better manage their mental health and have an improved quality of life. In addition, students may have questions or concerns regarding families/ friends. Students can self-refer or be referred by staff. The number to contact is 869-6095.

## GUIDANCE

The counselor is available to discuss any home, school, or social concerns. This will be by appointment for students. Appointments are to be made through the school website [jmasms.nbed.nb.ca](http://jmasms.nbed.nb.ca) under the Quick Link section.

### Quick Links

[Guidance/Student Services](#)  
[Appointment Booking](#)

## SEXUAL HEALTH

Salisbury Regional School has a nurse practitioner who visits weekly and can write necessary prescriptions. Appointments are to be made through the school website [jmasms.nbed.nb.ca](http://jmasms.nbed.nb.ca) under the "Guidance/Student Services" link Quick Links section.

## COURSE SELECTION

Salisbury Regional School offers a wide range of course selections for students in grades 10-12. Some of the courses/programs require an application and interview before being officially enrolled. (COOP, Outdoor Pursuits, and Essential Skills Program).

There are also numerous courses that require the successful completion of a prerequisite before admission.

For students who want to take courses not offered face to face at Salisbury Regional School, or who are unable to fit the face-to-face course into their schedule, we offer online courses through the NB Virtual Learning Center. Students need approval for these courses from Administration.

All course changes need to be made 10 days after the start of the semester.

## DANCES

When dances are scheduled at Salisbury Regional School, students must follow the criteria below:

1. Students need to be present on the day of the dance.
2. The doors close 20 minutes after the start time.
3. Students are NOT permitted to leave once they arrive at the dance.
4. Students leaving early without prior arrangements being made with the office will need a call home to verify with parents that they have permission to leave.
5. Students wanting to bring a guest to a dance must have prior permission from Administration.

## DRESS CODE

Appropriate dress is expected at all times. No breasts, bellies, or bottoms.

Items inappropriate for school include clothing with:

- offensive, racist, or obscene messages (whether direct or implied),
- the advertising of alcohol, cigarettes, marijuana or illegal substances.

High school shop classes will require students to wear steel toe boots and safety glasses in accordance with Workplace Safe New Brunswick's guidelines.

Hats are not permitted to be worn in the school building.

For grades 5-7, bookbags and jackets must be kept in the designated area within their homeroom classroom. For grades 8-12 bookbags and jackets must be kept in the individual's assigned locker.



## EMERGENCY SITUATIONS

When an emergency arises, school and /or district staff may implement a Lockdown, or a Hold and Secure. Teachers and staff are trained in these procedures to ensure that our students are always safe and secure. Our procedures are based upon provincial and law enforcement standards.

### LOCKDOWNS:

Lockdowns occur when there is imminent danger within the school or immediately outside the school. Once a school is placed in lockdown, all staff and students will remain in a secured location until the situation is resolved.

### HOLD AND SECURE:

Hold and Secure may occur if there is an emergency in our school or community which is not an immediate threat. In this situation, all doors to the school are locked and regular classroom operations continue.

In both “Lockdown” and “Hold and Secure” situations students are **not** permitted to use cellphones or to leave the school and parents/guardians are **not** allowed to pick students up for any reason.

### EMERGENCY EVACUATION:

In the event of an emergency that requires staff and students to leave the premises, our primary offsite evacuation location is Salisbury Elementary School. Our secondary location is Salisbury Baptist Church.

## EXEMPTION POLICY (HIGH SCHOOL)

There are no final assessment exemptions available at Salisbury Regional School.

## FEES AND FORMS

Parents are asked to register with School Fees and Forms at: <https://angloeast.schoolcashionline.com/>

This method of payment offers convenience and security which removes the need to send cash/cheque to school.

In addition, you can now use this account to log in and submit forms online.

### STUDENT FEES

The student fee for each student is \$30 (Maximum \$75 per family).

The purpose of the student fee is to offset costs associated with a variety of school activities. These include special assemblies, field trips, grade level events, and student council events.

Grade 8 students will pay a one-time lock fee of \$12.

The cost of the student card is also covered by this fee. Receipts are issued. Other fees associated with athletics or other extra-curricular activities are extra. The expectation is that the student fee be paid by the end of September.

Graduation Fee is \$140.00 which needs to be paid as well.

## LATE WORK POLICY

Work will be accepted up to the end of the day it is due with no penalty. Work handed in after the due date will require students to attend noon student support every day until the work is completed. The teacher will also make a phone call home to inform the student’s parents/guardians of the incomplete work.

## LEGAL NAME

Programs and documentation at Salisbury Regional School must have legal names attached. If students prefer to be addressed by a different name, other than the legal name to be used on programs and documentation, please be sure to inform the school. This will help create a comfortable, safe learning environment, as information passed along to teaching staff.

## LOCKER INFORMATION

Students will be supplied with a school lock upon payment of \$12 fee. This combination and locker number will be recorded and only school assigned locks will be permitted. Students are responsible for the security of their own possessions. We encourage students to keep the combination secret and to keep their locker locked during and at the end of the day.

Lockers must be cleaned periodically to help students stay organized and to avoid odors and fruit flies. Lockers must be completely cleaned out at the end of each school year.

## LOGOS

### Formal Logo



Created by Mrs. Gail Coates-McCormick

The open book symbolizes learning and knowledge. The Roman numerals in the banner represent the year of the establishment of the name "Salisbury Regional School". The ship is a symbol from the flag of New Brunswick.

### Spirit Logo



Created by student Turner Scarrow

### Team/Athletic Logo



Created by Mrs. Gail Coates-McCormick

## NOON SUPPORT

Middle School- Each day at lunch in room #1009

High School- Each day at lunch in room # 1107

Students may go voluntarily, or they may be mandated to go when work is overdue and/or as a result of a behavior intervention.

## PHONE USE

Cellphones are not permitted at school for grades 5-8, and must be kept in an individual's locker during classtime for grades 9-12.

Students must ask permission to use the school phone.

Use of a device's camera or audio recording feature is not permitted for reasons of respect and privacy.





## PLAGIARISM

Plagiarism of any kind is unacceptable. Students work must be in their own words and the source must be properly cited within the paper or assignments. Students will be given a zero on any paper or assignment if plagiarism is proven.

## RECESS (GRADES 5-8)

All students **must** go outside unless they are meeting with a teacher or attending an extra-curricular activity.

### OUTSIDE PLAY

Keep your hands to yourself and your feet to yourself.

Keep comments to peers friendly, you don't need to be "friends" with everyone, but you need to be respectful.

Take care of our environment: place garbage in the bins provided; take care of our equipment; and be mindful of your surroundings.

Please let the duty teacher know if you need to enter the school for any reason and if there is a problem that arises that you cannot solve.

Winter weather brings its own excitement and challenges. Dress appropriately for all weather conditions. Announcements will be made to remind students of safe play.

## SAFETY

For the safety of all students and staff, items considered dangerous, such as weapons, or items that resemble weapons, are not permitted at school or on school buses.

Entry into all shops requires CSA approved steel toed boots and safety glasses. Students and staff without said materials will not be permitted entry.

## SCHOOL BUSES

Students are permitted to travel **only** on their assigned bus run. Students not assigned to a bus cannot be given permission to ride occasionally, or with another student. An alternate bus option can be applied for using a form available at the office.

### PROVINCIAL BUS REGULATIONS

For more information on bus rules and safety please visit:

- <http://www.gnb.ca/0000/publications/transport/rules.pdf>
- <http://www.gnb.ca/0000/publications/transport/guidelines.pdf>

## SCHOOL MAP

For a map of Salisbury Regional School, see Appendix C at the back of this document.

## SENIOR CLASS HONORS

Honors will be awarded to students with an average of 85% and above in all high school courses. An average of 90% and above will qualify for Honors with Distinction. This average is calculated on all credit courses.



## SRS GRADES 5-8 CLOSED CAMPUS

For safety reasons, students in grades 5-8 must not leave school property during the school day unless an adult signs them out at the office. We appreciate your cooperation in this matter.

## SRS PROMOTING RESPONSIBLE ATTITUDES IN A LEARNING ENVIRONMENT

The focus is to support our young adolescents in taking responsibility for their behaviour. Our goal is to promote and encourage self-discipline and responsible behaviour. These are our target behaviours:

1. Cooperative
2. Preparation for class
3. Respect
4. Making safe choices
5. Honesty
6. Contribute to the learning of others
7. Self control

## STUDENT GOVERNMENT

Student Government, or Student Council, is an elected body designed by the students to support our needs. Elections will be held in the spring at the middle and high school levels. The government will consist of the President, Treasurer, Secretary, Grade level representative, Event Coordinator, Communication Rep, and a School Spirit Representative.

## STUDENT PARKING

Student Parking- Parking is first come, first served. However, you will need to register at the link on the school website.

Senior Class Parking is nearest the automotive shop, adjacent to the drainage ditch. Drivers are to back in for parking. This is for the member of the Senior Class only.

All student drivers at the end of the day who would like to turn right once they leave the parking lot for the Coverdale Rd must wait until the buses are fully loaded or turn left to access Main Street.

## TRANSCRIPTS

Students requiring a copy of their high school transcripts, go to <https://asdeast.nbed.ca/transcripts/> and follow the instructions on the attached website. There is a fee associated to having an official copy of a transcript printed.

## VAPING/SMOKING

The *Smoke Free Places Act of 2004* prohibits smoking and vaping on Anglophone East School District properties. The purpose of this legislation is to protect New Brunswickers from exposure to second-hand smoke and to 'de-normalize' tobacco use. This legislation prohibits smoking and vaping in all enclosed public places, indoor workplaces, on school grounds and in vehicles with children under the age of 16. At Salisbury Regional School, this smoking ban also restricts the possession of vapes and other tobacco products. These products cannot be visible or found directly on the person while inside any school building or while attending any school related activity off site.

Vaping on site will result in an automatic suspension.

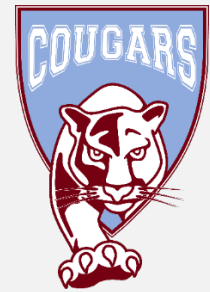
## VISITORS

Entry into the building is only through the main office doors. You must buzz to be let into the building. Visitors to our school must sign in at the office and receive an identification badge. Parking for guests can be found in our Visitors Parking.

# APPENDIX A

## SALISBURY REGIONAL SCHOOL ACTIVITY CODE OF CONDUCT

Representing our school in various activities throughout the district and province is a privilege that students must accept with a full sense of responsibility and pride. Along with this, each student is an ambassador of our school, and the image that he or she demonstrates will be regarded as the standard for the entire school body.



It is the desire of the school administration and the involved coaches/supervisors that the image of Salisbury Regional School be of a positive nature, and one that will enhance the image of SRS both inside and outside the community. This accepted expectation of behavior and attitude is expected to be shown in the classroom and general school area, as well as on the sporting field/activity area.

This "Code of Conduct" shall act as the guide by which all school representatives (players, managers, assistant coaches, coaches, etc.) will conduct themselves in any area of endeavor. The regulations herein cover the areas of personal behavior, attitude, courtesy, appearance, academics, sportsmanship, and general commitment to the various programs. Failure to comply with these guidelines will result in an immediate review of the case in question, and appropriate action will be taken to rectify the situation.


Each member of our teams/activities is expected to thoroughly review this conduct code before the season/activity begins, and should keep a copy at hand, to refer to it when necessary. Homeroom teachers will post copies for general review by all students and staff. A copy is also included in the student agenda book.

### A. GENERAL BEHAVIOUR

1. Language: The use of profane or improper language, as well as unsuitable jokes, etc., is not acceptable, and will not be tolerated. Extreme outbursts show a lack of self-control and immaturity, and reflect on the school, as well as the individual.
2. Attitude: Students are expected to always demonstrate a positive attitude, including practice and game situations, as well as at all school functions, and in the classroom. This means that it is necessary to be courteous, mature, cooperative, and respectful in a manner befitting young adults. Individuals should conduct themselves properly, with the knowledge that they alone are responsible for their actions.
3. Sportsmanship and Fair Play: In all practice and game situations, athletes are expected to perform to the best of their ability, within the context of the specific rules of their respective sport. It is necessary to understand that Salisbury Regional School does not operate under a "win-at-all-cost" theme. Demonstrating sportsmanship and fair play to teammates, opponents, officials, and others should be in the forefront of a team's basic philosophy and attitude. Self-control in both victory and defeat should be demonstrated and any form of aggressive or inappropriate behavior will not be accepted. Athletes should play hard but play clean. Shaking the hand of both opponents and officials after a game of competition should be a routine procedure for players/coaches.
4. NBIAA Suspension: Any suspension handed out to an athlete from the nbiaa could result in further discipline from the school or termination from the program.

### B. APPEARANCE/DRESS CODE

Students should present a neat and clean appearance at all functions pertaining to their activity. Ragged and torn clothing, or items with offensive or inappropriate slogans or advertisements are not acceptable.



Jeans and T-shirts are not considered to be proper wearing apparel for out-of-town trips and should not be worn.

Individual coaches/supervisors will use proper discretion. As team leaders, they may choose to establish dress codes for various functions (away games, out-of-town trips, banquets, provincial championships, etc.), and these are to be adhered to strictly. Possible options for these occasions may be dress pants and blouse/sweater for girls, shirt, and tie for the boys. Above all, school representatives must be "presentable" and "appropriate" in their appearance. Common sense should be used.

For athletes in violation of any of the 3 sections of Part A or Part B of this code, an initial "talking to" by the coach should be sufficient to correct the situation and the athlete should then make the necessary adjustments in behavior.

If the problem continues, the athlete in question will be referred to the Athletic Director who will decide on disciplinary action subject to the approval of the school administration.

### C. GENERAL COMMITMENT

1. Academics: Realizing that academics are the priority of the high school years, students are expected to maintain acceptable minimum standards of academic achievement. At present, the school policy on "Academic Eligibility for Varsity Athletes" states that to be eligible for participation, individuals must be passing four out of five courses at the time of review and will not be permitted to play until they are or special arrangements have been made to improve the grades.

It is understood by all that academic responsibility includes attendance, punctuality, cooperation, general behavior, respect for teacher and fellow students, and a genuine effort on all homework assignments, tests, projects, examinations, and general course work. In addition, those individuals struggling in a subject should seek extra help.

**Practices and /or games, activities can never be used as an excuse for failing to report for extra help, detentions, etc., for being late for class, for incomplete work, or for failure to do assigned tasks.**

Students who are put into TSPC will be allowed to continue to practice with the team (Subject to the approval of the School Administration) but may not play in any games while in TSPC.

Complete suspension from school corresponds with all team activities and may mean removal from the team for the duration of the season.

2. Jobs/Part-time Employment: Students must realize the difficulty of making a serious commitment to both school activities and part-time employment. Priorities should be established, and if any individual chooses to work at a job which interferes with practices or games, it is generally understood that this will hinder his responsibility as a team member. Players devoting time to jobs in lieu of practice time cannot expect as much playing time or competition involvement. Their role in that activity may be reduced.
3. Fundraising: Generally, all students taking part in any school activity must do their part in attempting to raise funds to support our school programs if team fees alone will not support the team.
4. Uniform/Equipment: All participants have a personal responsibility to properly care for any uniform or equipment items issued. All uniforms are to be passed into your coach on the last game of the season. Students in some sports/activities may be requested to submit a deposit at the beginning of the season. It is understood that failure to return items on time will result in school reports not being released until delinquent accounts are satisfied, and where applicable, a forfeiture of deposit. Uniforms are not to be worn at any time other than games.



5. Smoking: If an athlete violates our no smoking policy on school grounds, the following consequences apply:  
Student athletes will be warned at the first school assembly and by the signing of this agreement prior to the start of the season. Violations will result in suspension and loss of athletic privileges.
6. Alcohol and Drug Use: The use of alcohol or drugs in non-medical fashion will not be tolerated under any circumstances and will result in IMMEDIATE DISMISSAL FROM THE PROGRAM. School policy is a five-day suspension from school.
7. Varsity Team Room/Activity Areas: Areas such as the change room, equipment room are the responsibility of the users (students). These areas must be kept neat and orderly, and maintained in reasonably good condition. These designated areas are a privilege to use, and all activity participants must do their part. Coaches and custodial staff are not responsible for items left in the open during the day, nor for items left behind after practices/games.
8. Practices/Meetings/Rehearsals: Activity and team members must demonstrate a commitment to the program by attending practices and meetings regularly. Athletes must realize the importance of game and tournament preparation, through regular drills and practice situations. A failure to practice faithfully at regularly scheduled times may mean loss of player status within the team structure. Regular practice attendance includes being on time and assisting with equipment needs. The commitment to the program also refers to clubs, band, student government, Drama, Car Club, T.A.D.D. etc. Each of these activities is a group endeavor that requires the input and attention of all members equally.
9. Overlapping Sport Seasons: Individuals who choose to participate in overlapping activities must realize that their prime commitment lies with the team or activity with which they first became involved. Any participation in the second activity while the first is continuing, may only be done with the permission of the coach/supervisor of the first activity. Students in general should not attempt to undertake too many activities.
10. ATHLETIC FEES: ALL ATHLETES MUST HAVE ALL FEES PAID IN FULL BEFORE THE FIRST LEAGUE GAME.
11. Outside Activities: Any activities which the individual may be involved in outside of school hours of the field of sports participation and which may be seen to reflect negatively on the school, the team or individual will be viewed as "just cause" to act against the individual in question immediately in relation to his/her school athletic activities.
12. No refund after the first league game.
13. If a player quits a team, he/she shall not be permitted to participate with another team during the same school season. Participation in a new sport season will be subject to a review by the Administration/athletic team/athletic committee.

"Salisbury Regional School Activity Code of Conduct" – Acknowledgement

SPORT/ACTIVITY

\_\_\_\_\_

STUDENT'S SIGNATURE

\_\_\_\_\_

PARENT SIGNATURE

\_\_\_\_\_

# APPENDIX B

## SALISBURY REGIONAL SCHOOL

### MY DEVICE MY LEARNING POLICY



**Introduction – MDML- “My Device My Learning”** in the K-12 context refers to a program in which students can use their own personal wireless devices to support their LEARNING in school and during the instructional day. This includes connecting to the Internet via the school wireless network.

#### Definitions

- Personal electronic devices: Netbook and Laptop computers, and Chromebooks, tablet devices such as the iPad or Android tablets.
- School Wi-Fi: MNB
- Acceptable Use Policy: school-based and provincial-based policies that establish rules and guidelines for the acceptable use of technology in the K-12 school system

#### SRS - “My Device My Learning” Rules & Guidelines

- Cell phones are not to be used during instructional time from grades 9-12.
- The use of personal electronic devices during the instructional day is to support student learning and educational activities; personal use is NOT permitted during instructional time
- The use of laptop and tablet devices in the classroom is at the discretion of teachers and the school administration
- Personal electronic device use at school must not disrupt the learning of others.
- Inappropriate use of personal electronic devices during the instructional day may result in loss of privileges. (In extreme circumstances, devices may be subject to search & seizure)
- Salisbury Regional School and Anglophone East School District is not responsible for damaged, lost or stolen personal electronic devices that students use in the My Device My Learning initiative
- District Technicians are not responsible for setup, maintenance, and repair to personal devices.
- Failure to abide by this policy may result in loss of MDML privileges

#### My Device My Learning available resources

- School Wi-Fi
- Internet Resources & Web Pages
- Student e-Mail
- Office 365
- World Book Online
- EBSCO Online
- Teacher Virtual Classes

#### My Device My Learning supporting learning:

- Access to online resources
- Research
- Project Work
- Communication and Collaboration with Teachers and Peers
- Notes, etc.
- E-Learning

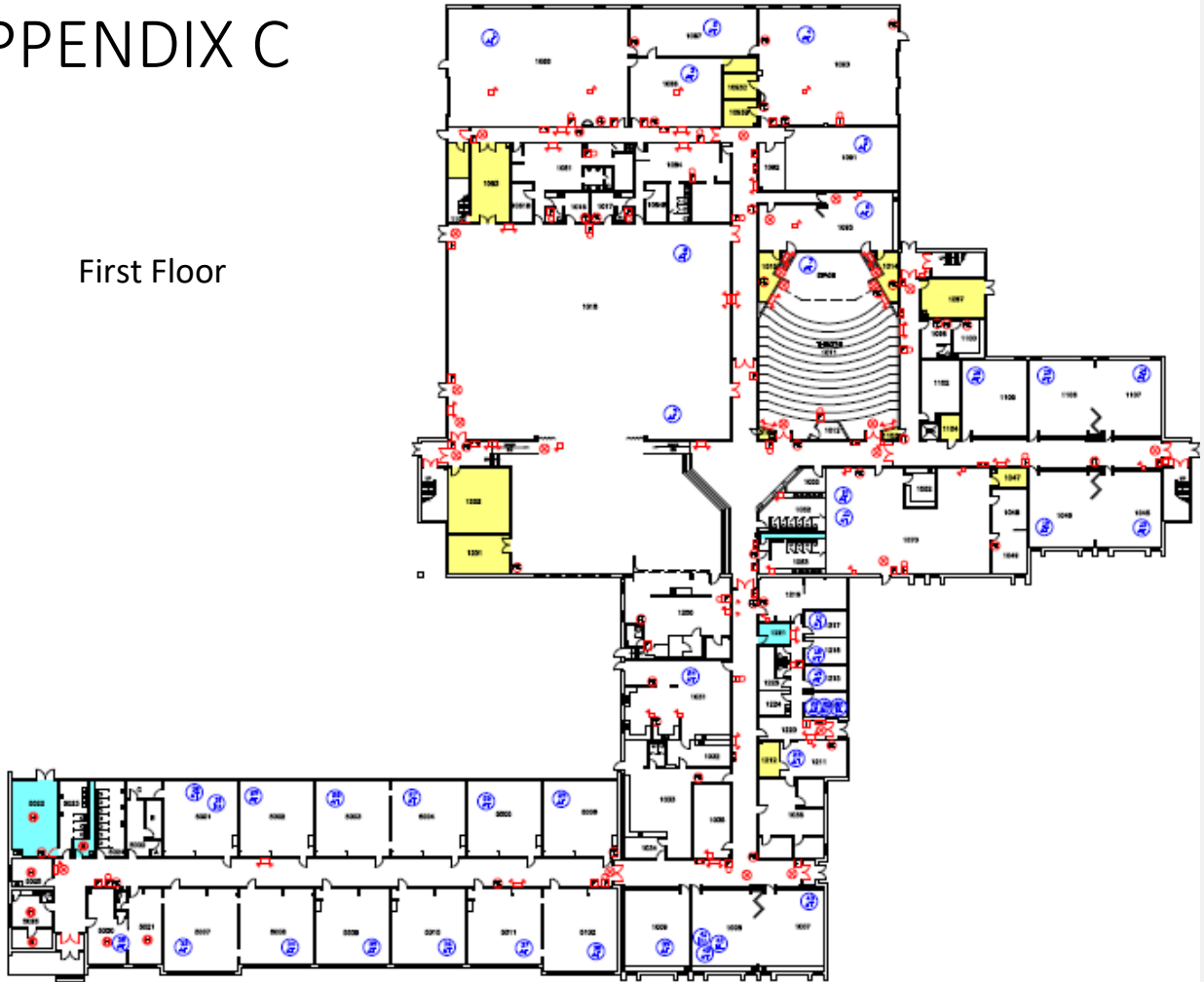
Student Name: \_\_\_\_\_ Parent Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# APPENDIX C

First Floor



Second Floor  
(High School)

